



A Call for Proposals

Independent Consultant / Legal Trainer

Terms of Reference (ToR)

Type:	Writing Policy Briefs
Type of Service:	Training on Effective Policy Writing
Requesting party:	The West Asia and North Africa (WANA) Institute
Project Name:	Towards Social and Economic Inclusion of Young Marginalised Women and People with Disabilities
Training dates:	MAY-AUGUST, 2022 (Jerash)
Deadline to receive applications:	10 February, 2022

Project Goal:

The general objective of the project: “Towards Social and Economic Inclusion of Young Marginalised Women and People with Disabilities” implemented by the WANA Institute and IM Swedish Development Partner, is to impart essential research skills and tools to twenty male and female young professionals to enable them to advocate for issues of interest to marginalised women and persons with disabilities. More about the project [Here](#).

Methodology and Scope of Work:

The Consultant/ Trainer is required to deliver **three days** of training in Jerash, spread-out over four months. These workshops will contain building of knowledge and critical skills for 20 male and female trainees (including people with disabilities) from Jerash and Ajloun governorates. The training aims to build their capacity and ability to represent the interest of vulnerable women and PwD in order to provide expert advice to decision makers.

The 3 sessions/3 full days will include the following themes:

1. Present the local and international laws on the rights of women and persons with disabilities.
2. Introduce the legal framework for the policy briefs proposed by the trainees.
3. Discuss current policy approaches and explain policy alternatives and options.
4. Integrate team building exercises to enhance communication and interaction between trainees.

Deliverables:

In close cooperation with the WANA Institute, the trainer is expected to:

1. Create the methodology and training/workshop curriculum. The training is to be interactive and engaging, the content and method of delivery to stimulate discussion.

2. Conduct a total of 3 full days of training/ one virtual, and continuous contact with trainees to support research and writing process.
3. Prepare training material in Arabic.
4. Prepare agenda in Arabic. Prepare handouts in Arabic.
5. Produce presentation covering the relevant topics in Arabic.
6. Conduct and report on the pre and post training evaluation.
7. Final report covering the conducted trainings.
8. Assist the trainees to draft analytical pieces on the pressing issues identified by them, in order to provide the decision maker with an overview of the issue and actionable recommendations.

Duration and Timeframe

The trainings/workshops shall be conducted between May – August 2022. A brainstorming session with the WANA project team is desirable prior to finalising the training programme and methodology.

Competencies, and Experience

- High academic degree in a relevant discipline such as law, international relations, public policy, social sciences, or related field.
- Extensive experience in conducting trainings in participatory action research and policy paper writing.
- Experience in delivering legal training to young people.
- Extensive experience in qualitative and gender sensitive training and research.
- Excellent communication skills.

Interested Consultants are kindly asked to send:

- A narrative proposal containing the expert's perspective on the TOR, training methodology and summary of content.
- A short description of how the expert's skills, qualifications are relevant to the assignment.
- A Curriculum Vitae.
- A financial proposal setting out the daily professional fee.
- The names of two referees (including phone and email).

Deadline and Submission

Please send an e-mail with the subject header "Legal Training Expert" to: info@wana.jo no later than **10 February, 2022**.